

Merton Council

Licensing Sub-Committee

Membership

Councillors:

Pauline Cowper

John Sargeant

Marsie Skeete

A meeting of the Licensing Sub-Committee will be held on:

Date: 10 May 2017

Time: 10.30 am

**Venue: Council chamber - Merton Civic Centre, London Road, Morden
SM4 5DX**

Agenda for this meeting

- 1 Appointment of Chair
- 2 Apologies for Absence
- 3 Declarations of Pecuniary Interest
- 4 Sharon's Off Licence, 311-313 Mitcham Road, Tooting SW17 9JQ 1 - 30
- 5 We Are The Fair LTD, Morden Park Open Space, London Road, Morden 31 - 98

Note on declarations of interest

Members are advised to declare any Disclosable Pecuniary Interest in any matter to be considered at the meeting. If a pecuniary interest is declared they should withdraw from the meeting room during the whole of the consideration of that matter and must not participate in any vote on that matter. If members consider they should not participate because of a non-pecuniary interest which may give rise to a perception of bias, they should declare this, withdraw and not participate in consideration of the item. For further advice please speak with the Assistant Director of Corporate Governance.

This is a public meeting and attendance by the public is encouraged and welcomed. For more information about the agenda and the decision making process contact democratic.services@merton.gov.uk or telephone 020 8545 3616.

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Procedure to be followed at Licensing Hearing

1. The Chair will welcome all parties and all present will be introduced/introduce themselves
2. The Chair will confirm the sub-committee hearing procedures, a copy of which was included in the notice and agenda packs sent to all parties.
3. The Chair will ask the Legal Adviser to inform those present that the sub-committee had a briefing prior to the hearing to confirm the procedure and for clarification on any aspect of the application.
4. The Chair will ask Legal Adviser to confirm the process for questioning and whether there had been any requests for adjournments.
5. The Chair will ask the Licensing Officer if there are any technical issues they feel should be brought to their attention i.e. withdrawal of objector/agreed conditions (Note: If all objections are withdrawn then the Sub-Committee may go straight to point 14.
If all conditions are agreed by all parties then the Sub-Committee may go straight to point 14)
6. The Applicant will present their case. Questions can then be asked of the Applicant by the Responsible Authorities, the interested parties and members of the Sub-Committee.
7. The Responsible Authorities will present their case. Questions can then be asked of the Responsible Authorities by the Applicant, the interested parties, and members of the Sub-Committee.
8. Presentation by any interested party. Questions can then be asked of the interested party by the Applicants, the Responsible Authorities and members of the Sub-Committee.
9. The Chair will ask the Licensing Officer for any comments/ clarifications
10. The Chair will ask the Legal Adviser for any comments/clarifications
11. The Chair will invite closing statements by the responsible authorities
12. The Chair will invite closing statements by the interested parties
13. The Chair will invite closing statements by the Applicant
14. The Chair will announce that the Sub-Committee are retiring for private session. The Legal Officer and Clerk will be invited to also retire.
15. In closed session the Sub-Committee will make their decision. They may ask the Legal Officer for advice during this session.
16. The Sub Committee will return and re-open for public session.
17. The Chair will invite the Legal Officer to present the advice provided during private session.
18. The Sub-committee's decision will be read out either by the Chair or the Chair will invite the Legal Officer to do so.
19. The Chair will inform those present that all parties should receive a written copy of the decision notice within 5 working days, and then close the Hearing

Licensing Sub-Committee Report

Subject of hearing: **Sharon's Off License**

Date: **10 May 2017**

Time: **10:30am**

Venue: **Council Chamber**

Merton Civic Centre, London Road, Morden, Surrey, SM4 5DX

1. Special Policy Area (premises licences and club certificates)

1.1 The premises are in the special policy area. Accordingly the relevant section of Merton's Licensing Policy is particularly relevant to this application though the sub-committee is to have regard to the policy as a whole.

2. Type of hearing and powers of the sub-committee

2.1 The sub-committee is required to determine the application by taking such of the steps set out below as it considers necessary for the promotion of the licensing objectives.

2.2 In making their determination the sub-committee must have regard to the Licensing Act 2003, the licensing objectives, guidance issued by the Secretary of State and Merton's Licensing Policy.

2.3 Variation of premises licence: s35

(i) To modify the conditions on the licence

(ii) To reject the whole or part of the application.

3. Hearing papers

3.1 The applications, notices and representations for determination by the sub-committee are contained in the hearing bundles together with any relevant existing licence. This includes any documents which must be sent to any of the parties to the hearing under Regulation 7(2) and Schedule 3 of The Licensing Act 2003 (Hearings) Regulations 2005. This bundle has been issued to all parties to the hearing.

4. Legal advice to the sub-committee

4.1 A legal officer appointed by the Assistant Director of Corporate Governance and Head of Legal Services will attend the hearing to advise the sub-committee on statutory provision and legal matters.

5. Licensing Officer comments

5.1 This variation application is for an extension of opening hours and sale by retail of alcohol. The current hours (as shown on the attached premises licence) are Monday to Saturday 08:00 to 23:00 and Sunday 10:00 to 22:30. Non standard timings of Christmas Day from 12.00 to 15.00 and 19.00 to 22.30 hours and Good Friday, between 08.00 and 22.30 hours.

5.2 The applicant wishes to extend from 08:00 on Sunday and to 02:00 in the morning on each day.

5.3 We have received one valid representation - from a Councillor.

5.4 Some additional conditions have been included in the application's operating schedule for consideration by the committee.

For enquiries about this hearing please contact

Democratic Services

Civic Centre

London Road

Morden

SM4 5DX

Telephone: 020 8545 3616

Email: democratic.services@merton.gov.uk

Parties to the hearing

This document forms part of the notice of hearing.
The following are parties to the hearing having submitted relevant applications, notices or representations under the statutory provisions indicated:

Applicant	
JS Supermarkets Ltd	
Statutory Authorities	
Interested Parties	
Councillor Linda Kirby	

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Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We **JS Supermarkets Ltd**

(Insert name(s) of applicant)

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

Premises licence number LN/000000992

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Sharon's Off Licence 311-313 Mitcham Road Tooting			
	London	Postcode	SW17 9JQ
Telephone number at premises (if any)			
Non-domestic rateable value of premises		£ 16,250	

Part 2 – Applicant details

Daytime contact telephone number	As existing		
E-mail address (optional)			
Current postal address if different from premises address			
Post town		Postcode	

Part 3 - Variation

Please tick as appropriate

Do you want the proposed variation to have effect as soon as possible? Yes No

If not, from what date do you want the variation to take effect?

DD	MM	YYYY
<input type="text"/>	<input type="text"/>	<input type="text"/>

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1) **No**

Please describe briefly the nature of the proposed variation (Please see guidance note 2)

The variation is for an extension to the hours of opening and alcohol sales. The police have been consulted and appropriate conditions agreed which form part of the application.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend:

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Provision of regulated entertainment

Please tick all that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J) **YES** .

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)					
Mon								
Tue								
Wed						<u>State any seasonal variations for performing plays</u> (please read guidance note 5)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat								
Sun								

B

Films Standard days and timings (please read guidance note 7)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4)
Day	Start	Finish	
Mon	-----	-----	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5)
Tue	-----	-----	
Wed	-----	-----	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6)
Thur	-----	-----	
Fri	-----	-----	
Sat	-----	-----	
Sun	-----	-----	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)		
Mon					
Tue			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 5)		
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon								
Tue								
Wed						State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat								
Sun								

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 4)					
Mon								
Tue								
Wed						State any seasonal variations for the playing of recorded music (please read guidance note 5)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat								
Sun								

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 4)		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 5)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 4)					
Mon								
Tue								
Wed						<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 5)		
Thur								
Fri						<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sat								
Sun								

J

Supply of alcohol Standard days and timings (please read guidance note 7)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 8)	On the premises	<input type="checkbox"/>
				Off the premises	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 5)		
Mon	0800	0200			
Tue	0800	0200			
Wed	0800	0200			
Thur	0800	0200			
Fri	0800	0200			
Sat	0800	0200			
Sun	0800	0200			
			<u>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

NONE

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	0800	0200	
Tue	0800	0200	
Wed	0800	0200	
Thur	0800	0200	
Fri	0800	0200	
Sat	0800	0200	
Sun	0800	0200	
Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)			

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking.

None

Please tick as appropriate

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes, please fill in reasons for not including the licence or part of it below

Reasons why I have not enclosed the premises licence or relevant part of premises licence.

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

As below

b) The prevention of crime and disorder

A CCTV system will be in operation at the premises and recorded images shall be retained for a period of 31 days. CCTV images will be provided to the police and other responsible authorities as soon as practicable and in any case within 48 hours of a request for such images, subject of the provisions of the DPA.

A register of refusals of alcohol will be maintained at the premises. The register shall be examined on a regular basis by the duty manager/ DPS and the date and time of each examination will be endorsed in the register. The register will be made available for inspection by the Police and other authorised officers of the council upon reasonable request.

c) Public safety

The Premises Licence Holder is aware of their responsibilities in relation to current legislation.

An incident register will be maintained at the premises and made available to the authorities on request.

d) The prevention of public nuisance

A notice will be on display asking that the customers leave the area quietly and respect the local residents.

All staff at the store will be trained in how to manage any person who they suspect may create a public nuisance in the area of the store. Such people will be asked to leave the area quietly (if safe to do so) an entry will be made in the incident register.

There must be no sale or display of beer or cider over 6% abv with the exception of premium products.

e) The protection of children from harm

The premises will adopt a 'Challenge 25' policy. This means that if a customer purchasing alcohol appears to be under the age of 25 they will be asked for proof of their age, to prove that they are 18 years or older.

Posters will be on display advising customers of the 'Challenge 25' policy.

The only forms of identification that will be accepted at the premises are a passport, photo-card driving licences, & cards bearing the 'PASS' hologram.

Staff will be trained before making sales of alcohol in their responsibilities under the Licensing Act 2003. Training will be documented & made available to the Police & authorised officers of the council upon reasonable request.

Checklist:


Please tick to indicate agreement

- I have made or enclosed payment of the fee; or I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I understand that I must now advertise my application.
- I have enclosed the premises licence or relevant part of it or explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 5 – Signatures (please read guidance note 11)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	17.03.17
Capacity	Authorised agent

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent (please read guidance note 13). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 14)

Licensing Matters
54 Fairfield Drive

Post town	Clitheroe	Post code	BB7 2PE
------------------	-----------	------------------	---------

Telephone number (if any)	[REDACTED]
----------------------------------	------------

If you would prefer us to correspond with you by e-mail, your e-mail address (optional)

[REDACTED]



LICENSING ACT 2003

Part A Premises licence

Premises licence number

LN/000000992

Part 1 - Premises details

Postal address of premises, or if none, ordnance survey map reference or description

**Sharon's Off Licence
311-313 Mitcham Road
Tooting
London
SW17 9JQ**

Where the licence is time limited, the dates

Not applicable

The opening hours of the premises

Monday	08:00	-	23:00
Tuesday	08:00	-	23:00
Wednesday	08:00	-	23:00
Thursday	08:00	-	23:00
Friday	08:00	-	23:00
Saturday	08:00	-	23:00
Sunday	10:00	-	22:30

Sale & supplies of alcohol, whether these are on and/or off supplies

Off the premises

Licensable activities and permitted times authorised by the licence

Alcohol Sales

Off the premises

Monday	08:00	-	23:00
Tuesday	08:00	-	23:00
Wednesday	08:00	-	23:00
Thursday	08:00	-	23:00
Friday	08:00	-	23:00
Saturday	08:00	-	23:00
Sunday	10:00	-	22:30

On Christmas Day, from 12.00 to 15.00 and 19.00 to 22.30 hours.

On Good Friday, between 08.00 and 22.30 hours.

Alcohol shall not be sold in an open container or be consumed in the licensed premises.



Part 2

Name, (registered) address, telephone number of holder(s) of premises licence

J S Supermarkets Ltd
311-313 Mitcham Road
Tooting
London
SW17 9JQ

Registered number of holder, ie company number, charity number etc.

09256214

Name, address and telephone number of designated premises supervisor where the premises licence authorises for the supply of alcohol

Sinniah Vigneswaran

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

Issuing authority and licence number of personal licence held by designated premises supervisor where the premises licence authorises for the supply of alcohol

London Borough of Merton LN 2007 1604



Annex 1 - Mandatory conditions

Mandatory conditions where licence authorises supply of alcohol

Where this premises licence authorises the supply of alcohol, the following conditions shall apply:

- no supply of alcohol may be made under the premises licence:
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
 - (c) every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.

Mandatory condition: exhibition of films

Where this premises licence authorises the exhibition of films, the admission of children to the exhibition of any film shall be restricted as follows:

- (1) Where the film classification body is specified in the licence, unless subsection (3)(b) applies, admission of children shall be restricted in accordance with any recommendation made by that body.
- (2) Where:
 - (a) the film classification body is not specified in the licence, or
 - (b) the relevant licensing authority has notified the holder of the licence that this subsection applies to the film in question, the admission of children shall be restricted in accordance with any recommendation made by that licensing authority.
- (3) In this section:
 - (a) "children" means persons aged under 18; and
 - (b) "film classification body" means the person or persons designated as the authority under section 4 of the Video Recordings Act 1984 (c.39) (authority to determine suitability of video works for classification).

Mandatory condition: door supervision

- (1) Where this premises licence includes a condition that at specified times one or more individuals must be at the premises to carry out a security activity, all door supervisors shall be licensed by the Security Industry Authority (SIA).
- (2) But nothing in subsection (1) requires such a condition to be imposed:
 - in respect of premises within paragraph 8(3)(a) of Schedule 2 to the Private Security Industry Act 2001 (c.12) (premises with premises licences authorising plays or films), or
 - in respect of premises in relation to:
 - any occasion mentioned in paragraph 8(3)(b) or (c) of that Schedule (premises being used exclusively by club with club premises certificate, under a temporary event notice authorising plays or films or under a gaming licence), or
 - any occasion within paragraph 8(3)(d) of that Schedule (occasions prescribed by regulations under that Act).
- (3) For the purposes of this section:
 - (a) "security activity" means an activity to which paragraph 2(1)(a) of that Schedule applies, and
 - (b) paragraph 8(5) of that Schedule (interpretation of references to an occasion) applies as it applies in relation to paragraph 8 of that Schedule.

Prohibited conditions: Plays

If this premises licence authorises the performance of plays, no condition shall be attached to the licence as to the nature of the plays that may be performed, or the manner of performing plays, under the licence.



But the above paragraph does not prevent the London Borough of Merton from imposing any condition which it considers necessary on the grounds of public safety.

Mandatory Licensing Conditions 2010

1. (i) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (ii) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

Mandatory Licensing Conditions 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

2. For the purposes of the condition set out in paragraph 1—

- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) “permitted price” is the price found by applying the formula—

$$P = D + (D \times V)$$

where—

- (i) P is the permitted price,
- (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994.

3. Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

4. —(1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day (“the first day”) would be different from the permitted price on the next day (“the second day”) as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.



Annex 2

Conditions consistent with the Operating Schedule

NONE FOR THE PURPOSES OF THIS CONVERSION UNDER THE TRANSITIONAL PROVISIONS OF THE LICENSING ACT 2003

Annex 3

Conditions attached after a hearing by the licensing authority

NONE FOR THE PURPOSES OF THIS CONVERSION UNDER THE TRANSITIONAL PROVISIONS OF THE LICENSING ACT 2003

Email representation received from Councillor Linda Kirby 22 March 2017

From: Councillor Linda Kirby

Sent: 22 March 2017 15:20

To: Licensing

Cc: [REDACTED]

Subject: SHARON'S LONDON ROAD - GRAVENEY WARD

Importance: High

Dear Licensing

As a local councillor I am dealing with a significant amount of anti-social behaviour in my ward. These matters are being monitored by the Mitcham Locations Board which I attend each month.

I do not want to see any more extensions of licences for selling alcohol as we have far too many outlets already. Licensing is dealing with each one of these on an individual basis. What is needed is a more strategic approach to an area like Graveney, which has become a street drinking hotspot.

I think it was implicit in my email that selling alcohol at 2am in the morning is likely to cause people to gather and attend the premises who are already intoxicated so as to be able to continue drinking.

The presence of such persons in the street in an intoxicated condition is likely to cause anti-social behaviour amounting to a public nuisance and possibly place innocent passersby in danger. So amounting to a threat to public safety.

I would be grateful if you would ensure my views are taken into account when assessing this extension request.

Thanks

Linda

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Licensing Sub-Committee Report

Subject of hearing: **We Are The Fair Ltd**

Date: **10 May 2017**

Time: **12:30pm**

Venue: **Council Chamber**

Merton Civic Centre, London Road, Morden, Surrey, SM4 5DX

1. Special Policy Area (premises licences and club certificates)

1.1 The premises are not in the special policy area.

2. Type of hearing and powers of the sub-committee

2.1 The sub-committee is required to determine the application by taking such of the steps set out below as it considers necessary for the promotion of the licensing objectives.

2.2 In making their determination the sub-committee must have regard to the Licensing Act 2003, the licensing objectives, guidance issued by the Secretary of State and Merton's Licensing Policy.

2.3 New premises licence: s18

(i) To grant the licence subject to conditions

(ii) To exclude from the scope of the licence any of the licensable activities to which the application relates

(iii) To refuse to specify a person in the licence as the premises supervisor

(iv) To reject the application.

3. Hearing papers

3.1 The applications, notices and representations for determination by the sub-committee are contained in the hearing bundles together with any relevant existing licence. This includes any documents which must be sent to any of the parties to the hearing under Regulation 7(2) and Schedule 3 of The Licensing Act 2003 (Hearings) Regulations 2005. This bundle has been issued to all parties to the hearing.

4. Legal advice to the sub-committee

4.1 A legal officer appointed by the Assistant Director of Corporate Governance and Head of Legal Services will attend the hearing to advise the sub-committee on statutory provision and legal matters.

5. Licensing Officer comments

5.1 This application is for a one day time limited licence. It is to cover Saturday the 5th of August 2017 only.

5.2 The applicant expects 19,999 people to attend the event.

5.3 The application is for films, live music, recorded music, performance of dance, anything similar and the sale of alcohol for sale on the premises.

- 5.4 All re above activities were requested for between 11:00 and 23:00. We received information from the applicant that they wish to reduce their hours for regulated activity to 22:30. The opening times of the premises would remain at 23:00.
- 5.5 The operating schedule contains information from which conditions may be formed by the sub-committee and attached to the licence.
- 5.6 We have received 5 representations, all from responsible authorities.

For enquiries about this hearing please contact

Democratic Services
Civic Centre
London Road
Morden
SM4 5DX

Telephone: 020 8545 3616

Email: democratic.services@merton.gov.uk

Parties to the hearing

This document forms part of the notice of hearing.
The following are parties to the hearing having submitted relevant applications, notices or representations under the statutory provisions indicated:

Applicant	
We Are The Fair LTD	
Statutory Authorities	
Metropolitan Police	
London Fire Brigade	
London Borough of Merton Licensing Authority	
London Borough of Merton EH Pollution Manager	
London Borough of Merton Public Health Department	
Interested Parties	

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Merton Council

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We We Are The Fair Ltd

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Morden Park London Road Morden			
Post town	London	Postcode	SM4 5QU
Telephone number at premises (if any)		N/A	
Non-domestic rateable value of premises			

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)

- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a
 statutory function or
 a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name We Are The Fair Ltd
Address Smith Cooper 158 Edmund Street Birmingham B3 2HB
Registered number (where applicable) 09327525
Description of applicant (for example, partnership, company, unincorporated association etc.) Private Limited Company
Telephone number (if any) 020 8981 8807 / 07446 876496
E-mail address (optional) rob@wearethefair.com

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
05	08	2017

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
05	08	2017

Please give a general description of the premises (please read guidance note 1)

Morden Park is a 50 hectare public park and Site of Borough Importance for Nature Conservation, Grade 1, in the district of Morden Park in the London Borough of Merton. An area of 28 hectares is also a Local Nature Reserve. It is owned and managed by Merton Council. The site includes the Morden Park mound, a Scheduled Ancient Monument, and Pyl Brook runs through the park.

This Premises Licence application is to cover the defined area within the park that is indicated on the attached plan.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

19,999

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Supply of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for performing plays (please read guidance note 4)		
Thur								
Fri								
Sat						Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun								

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input checked="" type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3) Films may be shown as stand alone entertainment or as a back ground to wider entertainment.					
Mon								
Tue								
Wed						State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11:00	23:00						
Sun								

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>		
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Live performances by artists as part of the festival's entertainment program		
Mon					
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur					
Fri					
			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11:00	23:00			
Sun					

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)		Indoors	<input type="checkbox"/>				
					Outdoors	<input type="checkbox"/>				
					Both	<input checked="" type="checkbox"/>				
Day	Start	Finish	Please give further details here (please read guidance note 3) Recorded music played by DJs and as back ground music							
Mon										
Tue										
Wed							State any seasonal variations for the playing of recorded music (please read guidance note 4)			
Thur										
Fri							Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 5)			
Sat	11:00	23:00								
Sun										

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) Musical performances may be accompanied by dance		
Mon					
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur					
Fri					
Sat	11:00	23:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing MC, compere and the like		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue			Please give further details here (please read guidance note 3) MC, compere and the like		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri					
Sat	11:00	23:00	Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>			
				Outdoors	<input type="checkbox"/>			
				Both	<input type="checkbox"/>			
Day	Start	Finish	Please give further details here (please read guidance note 3)					
Mon								
Tue								
Wed						State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur								
Fri						Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sat								
Sun								

J

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption – please tick (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur					
Fri					
Sat	11:00	22:30			
Sun					
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name	
Address	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

NONE – The event is 18+ ticketed, music festival. Children will not be permitted access to the festival site. The event will operate a “No ID, No Entry” Policy. No activities taking place during the festival are deemed inappropriate for children.

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon			
Tue			
Wed			
Thur			Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat	11:00	23:00	
Sun			

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

1. This application is for a music festival called Eastern Electrics.
2. The maximum licensed capacity for this event will be 19999 inclusive of all persons on site (staff, contractors, attendees, artists and guests). customers.
3. The proposed event is a one-day, daytime music festival.
4. The event will be ticketed and open to over 18's only.
5. The event will operate a 'No ID, No Entry' policy.
6. The following forms of ID will be deemed acceptable: UK photo Driving Licence, Passport, Prove-It cards bearing the PASS hologram.
7. Signage will be displayed at the entrance informing attendees of this policy.
8. Security staff and stewards will be present on site to ensure the safety of persons present and to help prevent crime and disorder.
9. All structures and stage areas will be erected and maintained by professional contractors who will ensure that all structures are in accordance with the relevant British Safety Standards.
10. There will be no amplified music or other entertainment after 23:00 (Saturday).
11. Alcohol will only be served on site to adults - under 18's will not be permitted to enter (no ID, no entry).
12. A Challenge 25 Policy will be in operation at all bars.
13. Security staff and bar staff will monitor alcohol consumption to prevent drunken behaviour.
14. The Premises Licence Holder (PLH) shall ensure that each bar or outlet serving alcohol shall keep a written record of all staff employed who are authorised to sell alcohol. This register shall be kept at the premises and made available upon request to Police and Local Authority Licensing Officers.
15. The PLH shall ensure that each bar or outlet keeps a written incident log. This log shall be made available upon request to Police and Local Authority Licensing Officers.
16. The PLH shall ensure that each bar or outlet keeps a written record of refused sales. This record shall be made available upon request to Police and Local Authority Licensing Officers.
17. An event and site specific Event Management Plan will be developed and shared with the Licensing Authority and Safety Advisory Group.
18. The Event Management Plan will be a "living" document that outlines the management structure, roles and responsibilities, organization, control, monitoring and review mechanisms as identified by the event specific Risk Assessment.
19. The Event Management Plan will be signed off by the Safety Advisory Group in advance of the event.
20. The co-ordination and implementation of all safety procedures should be the duty of the event SAFETY OFFICER (who shall be a competent person working in the field of health and safety) who is conversant with health and safety law, regulations and approved codes of practice.

21. The PLH, HEAD OF SECURITY, and SAFETY OFFICER should make themselves fully conversant with the guidance set out in the current Health and Safety Commission "EVENT SAFETY GUIDE ". hsg 195
22. The PLH shall take all reasonable steps to ensure that people with disabilities are catered for and will assist with access and facility requirements.
23. To ensure security and integrity of the site a level of search as pre-agreed with the relevant authorities prior to the event shall be instigated.
24. Pedestrian flow rates and queues shall be monitored throughout ingress to establish attendance.
25. The event organisers shall have a means of counting in the people entering the event site to ensure that they are able to provide on request, the number of people on site at any point in time to authorised officers.
26. Locked amnesty bins shall be provided for the disposal of alcohol and other waste.
27. Staff will not permit illegal substances (whether known or unknown) into the venue. These drugs will be confiscated where possible.
28. Staff are to look out for signs of illegal substance use or illegal substance dealing. The HEAD OF SECURITY and the event management shall be informed through the Event Control.
29. Information about potential delays or interruptions will be relayed to the attendees as soon as they are known and it is possible to do so.
30. Eastern Electrics is a house & techno focused festival and has in the past included acts such as Jamie Jones, Skream, Soul Clap, Richie Hawtin, Hot Since 82, Seth Troxler, Martinez Brothers, Eats Everything, Groove Amada, Steve Lawler & Matthias Tanzmann. Whilst the promoter is still confirming talent for 2017, the event programme will not differ largely from previous years, and the previous talent listed is representative of the associated demographic which will be drawn to the 2017 event.
31. A Two-way radio system will be used on site for communication between staff, event organisers, security, the production team and Event Control. Each department will have their own radio channel for undisturbed communications. Event Control will hold one radio per channel so as to be aware of any incidents as they occur. All Departmental supervisors will be briefed that all emergencies requiring medical, fire or security response should be radio'd in to Event Control who will then set all Emergency Procedures into action.

b) The prevention of crime and disorder

1. A reputable and experienced SIA-accredited security and stewarding company will be appointed to ensure public safety and to prevent crime and disorder.
2. A specific Crowd Management Plan will be drawn up and implemented. The Crowd Management Plan will be signed off by the Safety Advisory Group in advance of the event.
3. The Event Organiser will consult with the Local Police Authority from the early stages of event planning to ensure a robust and compliant plan is produced that promotes the four licensing objectives from a police perspective and utilises the local police knowledge of the event area.
4. All attendees to the event will be subject to search. The search will operate a 3 stage process: Passive Drug Detection Dog, Wand Metal Detector, Visual & Physical Search (hands on).
5. Searches will only be carried out by SIA Registered staff of the same sex.
6. Passive Drug Detection Dogs will carry out a sweep of the event site following completion of the event build up but prior to the event opening to the public.
7. The catering, merchandise stalls and customer lockers will be searched prior to the event opening to the public.
8. A Drug Policy will be drawn up and agreed with Police prior to implementation. This will include NPS (New Psychoactive Substances) and No2/Nox/Nos.
9. Any weapons seized will be confiscated and the Police will be notified immediately. Where possible, the culprit will be detained until Police arrive.
10. Entry to the event will be refused to any person who is intoxicated or under the influence of drugs.
11. SIA Registered staff shall display their SIA badges at all times whilst conducting searches.
12. A written register of all security staff employed at the event will be kept on site. The register will contain the names, DOB, address and SIA badge number of each member of security staff. The register will be made available to Police and Local Authority Licensing Officers on request.
13. An Alcohol Management Plan will be drawn up, agreed with the authorities and implemented by the DPS
14. Alcohol sales will be approved by the Designated Premises Supervisor.
15. A Challenge 25 policy will be implemented at all bars. Clear signage will be present at all points of sale informing customers of this policy.
16. Attendees to the event will not be permitted to leave the event with any drinks.
17. All alcohol consumption will be monitored by bar staff and SIA security staff.

18. The Personal licence Holder (PLH) shall ensure that nobody under the age of 18 years of age is employed to sell alcohol.
19. The Designated Premises Supervisor (DPS) shall ensure that all staff are instructed about the acceptable forms of identification (ID) for proof of age and are fully aware of the Challenge 25 scheme.
20. The Designated Premises Supervisor (DPS) shall close any third party structure serving alcohol if required due to any serious breach of the licensing objectives or if so requested by any licensing official.
21. Each bar on site shall have a dedicated bar manager or supervisor and team who shall be conversant with the requirements and responsibilities for the sale of alcohol and shall be given written designation of their responsibilities.
22. The dedicated bar manager or supervisor for each bar shall directly instruct, monitor and support their staff in ensuring the requirements of the Licensing Act 2003 are adhered to at all times.
23. The dedicated bar managers shall brief all their staff before each event. A written record of this briefing shall be kept on site.
24. All drinks shall be sold in either PET containers or decanted into polycarbonate vessels. No glass will be permitted into the public festival arena. Glass bottles will be retained behind bars for disposal.
25. When a crime or other incident requiring police attendance is reported to or discovered by a security operative, they shall obtain as much detail as possible with particular importance being placed on identifying victims, suspects, witnesses and scenes of crime.
26. Senior members of the Event Management Team will have attended both Project Griffin and Project Argus courses prior to the event taking place (April 2017)

c) Public safety

1. The event site will fully accord with HSE guidance and public safety is paramount.
2. The event site will also accord with Fire Safety measures.
3. Security and stewards will ensure that emergency vehicle access to the site is maintained at all times.
4. Security and stewards will also ensure that emergency exits from the site are kept clear at all times.
5. Security and stewards will be on duty from the beginning of the site build until the completion of the site breakdown (24hr per day). Numbers and positions will be agreed with members of the Safety Advisory Group.
6. An event and site specific Event Management Plan will be developed and shared with the Licensing Authority and Safety Advisory Group. The Event Management Plan will be a "living" document that outlines the management structure, roles and responsibilities, organization, control, monitoring and review mechanisms as identified by the event specific Risk Assessment.
7. The SAFETY OFFICER will conduct a site inspection prior to opening on both days.

8. A Traffic Management plan will be developed and agreed with Highways and other members of the Safety Advisory Group. This plan will be signed off by the SAG in advance of the event.
9. The Traffic Management plan will contain details around vehicular and pedestrian ingress and egress and will address areas such as parking, taxi drop off/collection, road crossings, PATO marshals, flow rates and the like.
10. The SAFETY OFFICER will have absolute power of veto where they are not satisfied with any measures proposed to ensure public safety.
11. No drinks promotions i.e. 2 for the price of one.
12. All bars shall be fitted with fire extinguishers, employees are only to operate the extinguisher if they consider that it is safe to do so and have been trained.
13. No flammable materials shall be stored in the bars.
14. The PLH shall carry out a suitable and sufficient risk assessment as well as use the Health and Safety Executive (HSE) "purple guide" on outdoor events to determine the level of first aid provision for the event, such that there is no undue demand on National Health Service resources.
15. The PLH shall have in place suitable and sufficient first aid provisions available from build up to breakdown of the site.
16. It shall be the duty of the PLH to ensure that all those providing medical care on site are registered with their respective professional bodies and or organisation and that this registration is current for the duration of their presence at the event site.
17. Medical response teams shall patrol the event site and respond to incidents reported via Event Control
18. Tented structure(s) shall be provided for the treatment of visitors to the event, these shall also be provided with suitable lighting, drinking water, tables and chairs. It must be such that privacy and decency can be guaranteed whilst attending to the patient.
19. A record shall be made and kept of each visitor to the first aid tent and anybody that receives first aid on site. These records shall be retained by the PLH for at least 7 years.
20. It shall be the responsibility of the PLH to ensure that all such incidents that is classified as reportable under RIDDOR 2013 are duly reported to the HSE within the reporting time stipulated in the regulations.
21. All medical provision planning shall take into consideration the likelihood of a major incident and shall delegate powers to the statutory identified body for such major incident e.g. the Police and the London Ambulance Service.
22. RVP's shall be agreed with the first aid providers and identified on any site plan(s) before the event. Should these change in any way or form, the facts should be made known to the first aid providers, HEAD OF SECURITY, SAFETY OFFICER and the plan(s) amended accordingly.
23. Stage/Tents/Temporary Demountable Structures - All built structures shall have a completion certificate issued by a competent person from the supplying company and provided to the SAFETY OFFICER. All tents shall be supplied with the appropriate fire retardancy certificate.
24. There shall be sufficient separation between structures to prevent fire spread.
25. All items of plant and machinery are to be parked in a secure area when not in use with regular patrols by security staff.

26. All EMERGENCY EXITS, TOILETS AND FIRST AID POSTS shall be clearly indicated, such that it is visible from all parts of the licensed area.
27. Pit Barriers - these shall have a rating of at least 5kN/M² and shall be used in areas of high crowd density such as front of stage, and around structures in close proximity to the stage.
28. All temporary electrical supplies, including all generators, distribution cabling and end connection for the arena shall be installed by specialised contractors in accordance to BS7909, fitted with RDC or RCBO protection where necessary and suitably earthed in accordance with the site plan and power specifications.
29. No petrol generator is allowed on site.
30. All electrical contractors working on site shall ensure that all works undertaken are in accordance with BS7671:2008 and the Electricity at Work Regulations 1989.
31. All portable electrical equipment and temporary installations associated with all work shall be protected by a Residual Current Device (RCD) and suitably earthed.
32. All temporary electrical works must have an appropriate electrical sign off certificate issued at the time of works to the SAFETY OFFICER and be available for inspection if required by authorised officers.
33. The SAFETY OFFICER and SITE MANAGER shall ensure that adequate and appropriate measures are taken to guard against live and overhead cables and services laid underground.
34. In the unlikely event that the show has to stop, which may be temporary whilst a problem is resolved or the first step in an evacuation of the site either due to crowd related issues, or structural collapse, off site events, extreme weather conditions or at the direction of the Metropolitan Police, Fire Brigade or the EVENT DIRECTOR, SAFETY OFFICER or EVENT CONTROL the PLH shall ensure procedures are in place that are familiar to all key role players and rehearsed such that all concerned know what their role is in any scenario and that the plans can be effected immediately.
35. There must be a clear framework of information flow procedure to enable the right people to receive the correct information.
36. In the event of an emergency the PA system will be used to broadcast announcements. In the event of either the PA system or the power supply failing, there will be loud hailers available on each stage.
37. The wording for the show stop and the procedure must be agreed with the police and fire brigade before the event.
38. EVENT CONTROL ROOM - This area shall be provided with key documentation e.g. current site plans, key contact details, alerting cascades, A&E telephone numbers for the 2 designated hospitals, message pads, log sheets, suitable and adequate means of communication including both mobile phone and radio.
39. The contact details of all key players shall be provided to all authorised council workers at least two weeks before the event.
40. The local authority shall be informed of the intended use of pyrotechnics in advance. This shall be in form of written notification and should contain details of quantity, effect type, drawing or set plans showing the positions of

- each effect.
41. The company providing the display shall also complete a risk assessment, complete the HSG123 and notify the Civil Aviation Authority (proof of this required).
 42. A demonstration may be requested for any unfamiliar effects or if there are any concerns.
 43. All concession caterers shall be provided with suitable fire fighting equipment, suitable hand washing facilities and sanitary facilities for staff.
 44. A supply of drinking water shall be available at all times whilst the venue is open to the public.
 45. No glass shall be allowed within the public licensed area, glass shall not be sold at any concession outlet or bar. Any trader found selling glass containers shall be asked to remove them from sale or face closure.
 46. All grey waste water toilet effluent shall be the responsibility of the event organiser and arrangement shall be sought to ensure the correct transfer and disposal away from the site.
 47. All bars shall be provided with sufficient lighting, and fire fighting equipment, as well as sanitary and hand washing facilities for staff.
 48. The event site shall be cleared of all vehicles at least 30 minutes before the public are allowed on site and 30 minutes after the site is cleared of all visitors.
 49. Should it become absolutely necessary for a vehicle to move or be moved either for emergency or serious public health hazards, the SAFETY OFFICER shall liaise with parks officers and the vehicle shall be escorted at all times on to, or off the site and going at speed of not more than 5 mph.
 50. LPG cylinders - These shall only be used by the concessions and managed on a basis of one cylinder in use per appliance plus one spare. All other cylinders shall be stored in agreed cylinder store at strategic points on site. The SAFETY OFFICER shall ensure that the stores are clearly marked on the site plans in the Event Control Room and that they are monitored at all times for correct use. The store shall be clearly signed with flammable gas and no smoking signs. Suitable and sufficient fire fighting equipment shall be sited nearby.
 51. All gas installations shall have current Gas Safe compliance certificates copies of which shall be provided to the SAFETY OFFICER and shall be produced on request by authorised officers.
 52. There shall be adequate fire separation between units of approximately 2.5m.
 53. Regular patrols by security are to be undertaken to ensure that all emergency exits and escape routes are kept free of obstructions.
 54. Routes for fire appliances shall have a road width of not less than 3.7m clear and at gates of not less than 3.1m and clear height of not less than 3.7m.
 55. The appropriate type and number of fire fighting equipment shall be provided throughout the site. Locations and numbers will be specified in the Event Management Plan.
 56. Suitable and sufficient lighting shall be provided to the event site especially as it is getting dark such that all health and safety information and notice signage are be easily seen and read and at the close of the event to enable visitors to leave the site safely.

57. The PLH shall have in place an arrangement (contract) with a reputable waste management company to manage the event site for the duration of the event.
58. The PLH shall ensure that sufficient, suitable and adequate purpose built refuse receptacles are provided to the site to facilitate the cleaning of the site.
59. The PLH shall ensure that cleaning teams are deployed where necessary, prior to, during and after the event, both within the event site, the wider Park and in neighbouring streets and roads.
60. The PLH is to ensure that all areas are left litter free and completed at the end of the event and after breakdown.
61. Placement of the bins in their designated positions for the duration of the event will be completed by the day before the commencement of the event.
62. The PLH shall ensure that waste management operatives litter pick and remove all waste as infrastructures are removed and ensure that all waste equipment, are removed from site and handed back to the council.
63. All food catering concessions are required to provide the following documentation before being granted permission to trade at the Event: Gas Safe Certificates, Insurances, RA/MS, Electrical Inspection Reports, PAT Certificates, Staff Training Records, COSHH Records, SFBB/HACCP Records
64. All Food caterers are required to display notices which outline allergen information about their menu.

d) The prevention of public nuisance

1. The proposed live and recorded music will only operate between the hours of 11:00 – 23:00 (Saturday).
2. A qualified and suitably experienced Noise Management Consultancy will be appointed to produce a Noise Management Plan and provide representatives on site during the live hours of the event.
3. The Noise Management Plan will be developed in advance with Local Environmental Health Noise Pollution Officers and target dB levels for offsite receptor points will be agreed.
4. The Premises Licence Holder shall employ a minimum of 2 noise consultants to control all amplified music within the event. The consultants must contact the Noise Department prior to the event to agree an acceptable level for the duration of the event.
5. Noisy construction works audible beyond the site boundary shall only be undertaken between the hours of 08:00 – 20:00hrs Monday to Saturday and 08:00 – 18:00hrs on Sunday.
6. All site deliveries and collections shall be undertaken with due care, attention and diligently to minimise disturbance to residents and noise sensitive premises within the vicinity

7. Devise and implement a robust dispersal policy to ensure that patrons leave the premises and vicinity as quietly and speedily as possible. Ensure that patrons are verbally advised by SIA/staff upon leaving to be mindful of the neighbouring residents so as not to disturb the peace.
8. Local residents will receive prior notification of the event including details of the event timings. The distribution radius for the notification letter will be agreed with the Local Authority and Ward Councillors
9. A noise "hot line" number will also be included to allow residents to contact an event representative should they need to make a complaint.
10. The noise "hot line" number will also be displayed around the event perimeter during the event.
11. Attendees to the festival will be advised that there is no parking provision and will be directed to all local public transport links.
12. A Traffic Management plan will be developed and agreed with Highways and other members of the Safety Advisory Group.
13. Consideration will be given to the Event Schedule so as to mitigate the likelihood of all 19,999 participants dispersing the site at the same time. Some measures will include:
 - a. A Staggered closure of music arenas with sound systems starting to shut down a minimum of 60 minutes prior to the terminal hour.
 - b. Close down of bars and food traders 30 minutes prior to the terminal hour.
 - c. VMS Signage to direct audience members to the correct location for their onward travel
14. Direct contact will be made with TFL to confirm transportation services across the Northern Line and with TOCS to confirm Southern Trains and Thameslink Trains on the event dates and reflect on the impact of the event on Morden Tube, Morden South, South Merton and St Helier stations.
15. Contact will be made with the Morden Tube, Morden South, South Merton and St Helier Station Managers to put a plan in place for the egress of the event, the plan for which will be contained within the Traffic Management Plan.
16. Whilst a full Traffic Management Plan will be issued in advance of the event, consideration has been given to the local public parking situation and it has been concluded that there is no suitable space for public car parking. The Eastern Electrics audience as with many London based festivals do not typically drive to events, but the lack of available parking will be made public knowledge and all attendees will be encouraged through Social Media and Email updates that they should attend by public transportation.
17. Special consideration will be given to the local wildlife and ecology, which will

be included in our Environment and Sustainability Plan. The importance of maintaining local wildlife and ecological standards will be communicated to staff and contractors working on site via the Site Rules (which will be agreed in advance with the Ecology Officer).

e) The protection of children from harm

1. The event is a ticketed, 18+ music festival.
2. No person under the age of 18 will be permitted to enter the event site.
3. The event will operate a 'No ID, No Entry' Policy.
4. A Challenge 25 policy will be in force at all festival bars.
5. There will be no adult or other unsuitable activity taking place during the festival that would be visible to children passing the event.
6. A Lost Child and vulnerable person procedure will be in place and will be detailed in the Event Safety Management Plan. This will outline action to be taken in the event that under 18's attempt to gain entry to the event or are discovered within the event perimeter.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	20/03/2017
Capacity	

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13) Rob Dudley The Fair Unruly – The Whitechapel Building 15 Whitechapel High Street			
Post town	London	Postcode	E1 8QS
Telephone number (if any)	07446 876496		
If you would prefer us to correspond with you by e-mail, your e-mail address (optional) rob@wearethefair.com			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

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Dear Mr Dudley

Thank you for your e-mail.

I will ensure that it is forwarded to all interested parties in this matter.

Regards

Stephen Beedell

Licensing Officer

From: Rob Dudley [<mailto:Rob@wearethefair.com>]
Sent: 11 April 2017 11:42
To: Caspar Bates; Stephen Beedell
Cc: Yasmin Galletti di Cadilhac; Russ.Stevens@met.pnn.police.uk
Subject: Application for Premises Licence - Morden Park, Eastern Electrics

Hi both,

Hope you're well. Following on from last week's SAG meeting I can confirm that we are happy to reduce the hours for Regulated Entertainment to 22:30, with the premises being open to the public until 23:00.

Therefore, the hours for the licensable activity would be as follows:

Sat 5th Aug 2017
Premises open to public 11:00 – 23:00
Regulated Entertainment 11:00 – 22:30
Sale of Alcohol 11:00 – 22:30

Please let me know if you need any further info at this stage.

Thanks
Rob

ROB DUDLEY MBII, Tech IOSH

DIRECTOR

t • +44 (0)20 8981 8807

**** Please note our new address. We'd love you to swing by for a coffee and to visit us in our new Home! ****

**We Are The Fair, 1st Floor - Unruly
The Whitechapel Building, 15 Whitechapel High St,
London E1 8QS**

Birmingham Office:

t • +44 (0)12 1200 0910

Griffin House, 18-19 Ludgate Hill, B3 1DW

wearethefair.com

bigcatgroup.co.uk

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THE FAIR

PART OF THE BIG CAT GROUP



The Licensing Department
The London Borough of Merton
Merton Civic Centre,
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Morden
SM4 5DX

VW - Merton Borough
VW - Wimbledon Police Station

Wimbledon Police Station
15-23 Queens Road
London
SW19 8NN
Telephone: 020 8649 3074
Email: Russ.Stevens@met.police.uk

21st December 2016

Re:- Application for Premises Licence for Morden Park, London Road, Morden. SM4 5QU. (Eastern Electrics Festival)

Dear Sir/Madam,

On 2nd December 2016 an application was received from Mr Rob Dudley of 'We are The Fair Ltd', for a Premises Licence under Section 17 of the Licensing Act 2003.

The application can be summarised as follows:-

Mr Dudley applies for a single event Premises Licence to authorise the performance of regulated entertainment and the supply of alcohol.

The event will be called 'Eastern Electrics' and is planned to take place on Saturday 5th August 2017. The event will be a music festival with 9 stages for Live and Recorded Music in the Genres of House and Techno. Capacity has been set at 19,999 attendees.

The initial 28/02/2017 submission of the application was rejected by Merton Council due to the omission of detailed plans. A Safety Advisory Group meeting was scheduled for 4th April 2017.

I arranged a site meeting with the applicant and this took place on 10th March 2017, with colleagues from the MPS Central Licensing Team and MPS Event Planning also in attendance.

We have since received from Mr Dudley a revised Premises Licence Application, The Event Safety Management Plan, Event Risk Assessment and Fire Risk Assessment. As the revised application was submitted after our site visit, we note that several, but not all, concerns raised by us have been addressed in the new version.

We have contacted hosts for this event in 2014, 2015, and 2016, We have spoken to the events manager at Hatfield House, Hertfordshire for further background information. We have also received some reports from Herts Constabulary.

On 4th April 2017, a Safety Advisory Group (SAG) meeting took place with the event organisers and representatives from Local Authority departments, London Ambulance Service and Metropolitan Police. A number of serious concerns were raised at the SAG meeting and we have yet to see suitable plans to address them.

Police wish to make representations to this application on all four of the licensing objectives with the following grounds:

The Prevention Of Crime and Disorder

Previous History

The 'Eastern Electrics' Festival has been running for several years with the last three being held outside of London, in Hatfield House in Hertfordshire. Figures supplied to Police state that 12,000 people attended the event in 2014, 15,000 in 2015 and 17,000 last year. With a year on year increase and a London location, it is reasonable to expect the 2017 event to easily reach it's 19,999 capacity.

There were 15 arrests made at the 2016 event, mostly for Possession with Intent to Supply Psychoactive Substances. Other arrests for possession of controlled drugs and Public Order offences. 2 knife enabled robberies were reported along with several other thefts.

It was noted that the security search operation was non-existent, until challenged by the Bronze Commander. Bearing in mind that this was only a one-day event, people were seen walking in with large rucksacks unchallenged.

Staffing Lists were not supplied to Police in time for necessary checks.

Victims of Crime

The potential for crime in any large scale crowded event is well documented. It is reasonable to expect that sexual assaults will be committed within the festival site and many of these will go unreported. It is also highly likely that there will be thefts of personal property.

With all day drinking from the 6 bars listed on the site plan, the potential for sexual assault and alcohol related violence increases. Festivals can attract gang attention and violence can flare up very quickly.

There will be no private car parking facilities at the event. All attendees are advised to arrive by Public Transport. The nearest train and tube stations are 20 minute walks from the site. It is expected that criminal gangs from other areas of London will come to Morden to exploit the market of potential victims of crime that will be travelling to the site and to supply drugs.

Traffic congestion noise and ASB are likely to generate significant complaints.

Disorder

A confined area containing 20,000 people, drinking alcohol, and enjoying dance music will provide potential for disorder. Without knowing how many uniformed security staff will be present inside the site, it is impossible to assess the risk. The mention of Police assisting inside the site does raise potential concerns – although these officers are usually paid for in full by the organisers.

Assuming that the security operation is adequate, the biggest risk of disorder will come at the close of the event. Crowds of people leaving the site after 11pm into Morden town centre has very real potential for drunken violent clashes, taxi and fast food dispute issues. There are two large pubs in the centre of Morden, and one smaller bar. One of the pubs has a very late alcohol licence and may provide the facility for attendees to continue to drink through the night.

It is reasonable to expect many attendees to take the short trip into Wimbledon Town Centre where there are several venues with late alcohol licences. Unfortunately, the three Night

Clubs in Wimbledon town centre have small capacities (under 300) and will therefore be unable to cope with the influx of at least 1000 attendees from the event.

All this extra activity will likely impact heavily on already stretched weekend police resources. Experience nationally and locally shows it is likely that Unlicensed Music Events will carry on after the event closes and require policing.

Searching

Mr Dudley has included in the application that there will be 3-stage searching upon entry to the event, including the use of passive drugs dogs and metal detector wands. It is hoped that this indicates a massive improvement on last year's search regime.

The use of electronic ID scanning equipment was strongly advised but this has not been included in the application. Electronic ID equipment will ensure that the organiser's "No ID, No Entry" policy will be strictly enforced thereby preventing under 18s from entry. The MPS will be able to supply details of specific violent criminals to add to the ID Scanning Database to ensure that these individuals are also turned away. Use of ID Scanning equipment can also provide a potential witness list to Police in the event of a serious crime investigation.

Details of security firms have yet to be confirmed. The applicant expects to use different firms for various roles, i.e entry, security, safety monitoring.

The organiser has not supplied information regarding how many security staff will be present, inside and outside the event site.

Of particular concern to Merton Police the Event Management Plan states, "The Police have their statutory role outside the perimeter and in addition are supporting the event security and management with various functions within the site".

The MPS will not be assisting with functions inside the site, unless resources are specifically asked and paid for, or in the event of a serious incident. Although Police will have a role outside of the event, we will expect the organisers to security and safety issues directly connected with the event, eg crowd marshalling. This is our major concern. Any policing operation on this scale would cost a significant amount – we estimate 60 officers before during and after the event would be required. There are also police control room and prisoner handling costs included. Police officer 8 hr shift at full cost recovery is £448 per hour.

The event policing would cost approximately 60 X 8 hrs = £ 26,880. There are then the significant management costs to add on.

CCTV

The Event Management plan mentions CCTV operation in the event but there is no such mention in the Premises Licence application. Police would like to see a condition that high quality digital CCTV is in operation covering the entire site, and entry and exit, with footage available to Police on request at the time of request.

Counter Terrorism

The current Threat Level from International Terrorism is SEVERE. The recent event in Westminster has reminded us that attacks are still highly likely and that crowded places are terrorist targets. The World Athletic Championships are also taking place in London on this date. The CT threat in addition to no available parking at this event will further increase Police and Council resources to deal with abandoned vehicles close to the event site.

The application and Event Management Plan does not address the CT threat sufficiently.

Public Safety

Vehicle Traffic

20,000 attendees travelling to the site via public transport and foot poses numerous risks to public safety. Morden town centre is subject to a busy one-way system. To walk to Morden Park from the tube station, pedestrians must cross dual-carriageways and walk along narrow pavements. The sheer numbers of people expected will most certainly force people to walk in the roads. Although Epsom Road has a 30mph speed limit, it is still a dual carriageway and known to be prone to speeding motorists.

There is only one entry/exit point to the event site. The route to the site from the main road will be via a narrow barriered route through a small car park. At the conclusion of the event, all 20,000 attendees will exit onto a narrow footpath that runs alongside a dual carriageway. Many of these people will be intoxicated, tired, and disorientated. The danger from passing traffic along the A24 is serious.

Extensive Road Closures will have to be put in place to ensure pedestrian safety.

Single Entrance/Exit

There is only one entrance and exit into the event site. The nature of the perimeter fencing is such that pedestrians will be able to escape into other areas of the park in the event of large scale evacuation, BUT, there is only one vehicular access route into Morden Park.

In the event of a serious incident, the first few emergency vehicles attending could immediately block access route and thus prevent further emergency vehicles from getting close to the site. Emergency vehicles will be forced to park on the actual escape route to be used by pedestrians in the event of evacuation. Organisers failed to address this issue during the SAG meeting.

Psychoactive Substances

Possession with Intent to Supply Nitrous Oxide (Laughing Gas) became an offence under the Psychoactive Substances Act in 2016 due to health risks associated with misuse. Misuse can cause displacement of oxygen and death. Combined with alcohol, the affects of both are dramatically increased eg impairment. The use of recreational use of Nitrous Oxide at festivals is huge, with **800 - 900kg of used and unused N2O canisters disposed of at last year's Eastern Electrics festival.**

Although not illegal to possess, the organisers have agreed to have a strict No N2O policy. Police would like to see clear communication to attendees of this in advance.

Crowd Safety

The Event Management Plan and Risk Assessments appear to show measures to ensure crowd safety inside the event, but specific numbers and ratios of security staff are not.

Crowd Safety outside the event site will require additional event security and MBC staff to work alongside Police resources.

Alcohol Consumption

Attendees will be given RFID wristbands to use as payment for alcohol in the site. The wristbands will be “charged” by credit card and remove the necessity to carry cash, and therefore reduce theft opportunity. BUT, the organisers will not be issuing automatic refunds of unspent money left on the wristbands. Customers will be expected to apply to have surplus funds returned to them. This will undoubtedly encourage drinking to excess towards the end of the event, as attendees will be keen to get value by spending the money that they have charged to their wristbands.

Prevention of Public Nuisance

Morden Park is situated in the middle of a dense residential area. The event site is clearly visible by residential streets on two sides. Local residents will be affected by both sound and light pollution. The sound levels anticipated we understand will exceed agreed Db levels in Merton.

With the prospect of at least a 20 minute walk to the nearest tube and train stations, it is highly likely that many from the 20,000 attendees will need to urinate en route. Public footpaths and residential gardens are likely to be used as toilets.

The noise generated by up to 20,000 people walking past houses and blocks of flats at around midnight will be considerable, especially as many will be intoxicated.

Clear up costs outside the immediate venue could be an issue.

There are 7 weddings booked for Morden Park House, adjacent to the site entrance. The presence of this festival will ruin the Wedding Celebrations of 7 couples and their friends and family. This may not have been adequately considered by the organisers or Local Authority who own both venues.

Protection of Children from Harm

The event will be mostly ticketed in advance, with the possibility of some availability on the door. Electronic wrist bands will be used as means of entry and can be charged to a credit card for food and drinks payments. The application and management plans clearly state that this is an over 18s only event, and u18s will not be granted entry. There is mention on the application of a “No ID, No Entry” policy and a Challenge 25 policy in relation to alcohol sales.

Police have advised the use of Electronic ID Scanning equipment at Point of Entry but this has not been adopted into the application or ESMP. The Police would like to see a condition that scanning equipment is used to verify age and identity of every attendee.

POLICE RESOURCING

This event is planned for Saturday 5th August 2017.

Merton Borough has a number of public open spaces that are used throughout the summer for events. Specific events have yet to be confirmed but is highly likely that there will be other events demanding local Police resourcing.

Wimbledon's Evening and Night Time Economy runs at peak throughout July and August. Alcohol related violence and Anti Social Behaviour traditionally increases through the summer period and puts strain on Police resources. The NTE is policed by Emergency Response Teams and Local Police Teams, both of which run to minimum strengths throughout the summer when demand for Annual Leave is Highest. It is likely Dedicated Ward Officers would be abstracted to police this event. It is unlikely other Boroughs will be able to provide staff to police this event.

There are two other major public order events in London scheduled for Saturday 5th August 2017. The Olympic Park will be hosting the World Athletic Championships, and The 'Brixton Wave' festival will also be taking place. Both of these events are already assigned to Central Event Planning for resourcing by Police from all London Boroughs. Early indication is that there will not be additional MPS resources available for our event.

Merton Police do not have the resources to Police an event on the scale of Eastern Electrics. Officers' Rest Days may need to be cancelled for any level of resourcing on that Saturday in August. Sufficient numbers to deal with anticipated arrests, along with an additional Prisoner Processing Team must be found before even considering the Policing and crowd control of the external environs of the event.

At the close of the event there will be a strain on Night Duty teams to deal with anticipated alcohol related crime and ASB.

5th August 2017 is the scheduled start date for the London Waterloo Station Upgrade. Platforms 1-9 will not be in use and all train travel between London and Wimbledon will be severely disrupted. This will cause additional problems with crowd dispersal from Wimbledon.

SUMMARY

The Premises Licence application appears to be of a reasonable standard but somewhat generic in most areas. Early suggestions from Police have clearly been taken on board, but some have not.

We Are The Fair Ltd appear to be a competent and responsible operator but it should be noted that contact with Police was instigated by the Police.

Home Office Guidance under Section 182 of the Licensing Act 2003 expresses the importance of consulting with Police before and during the application process.

We have not been supplied specific information about event security. We will also require details of all staff employed at the event including third parties. Due to lack of specific information at this stage, Police cannot conduct an accurate Risk Assessment.

I have serious concerns over the proposed event on 5th August 2017.

We firmly believe that this event will:

1. Cause Crime & Disorder.
2. Pose a significant risk to Public Safety.
3. Create Public Nuisance.
4. Put children at risk of harm.

The Metropolitan Police strongly advise that this application is rejected.

If the Premises Licence is approved, we strongly recommend that the following conditions are included in addition to those mentioned in the application:

1. The Event Safety Management Plan must be signed off by the Safety Advisory Group earlier than 6 weeks prior to the event.
2. The Alcohol Management Plan must be signed off by the Safety Advisory Group earlier than 6 weeks prior to the event.
3. The Traffic Management Plan must be signed off by the Safety Advisory Group earlier than 6 weeks prior to the event.
- 4. The Capacity for the event is set at 10,000.**
5. Electronic ID Scanning equipment must be used to check Proof of Identity of all attendees on entry.
6. Licensable Activities will cease at **22:00hrs**
7. The event site will be clear of public by **23:00hrs**

Yours Faithfully

Russ Stevens PC 852VW 191701

Licensing Officer

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The Licensing Department
The London Borough of Merton
Merton Civic Centre
London Road
Morden
SM4 5DX

London Fire Brigade is run by
London Fire and Emergency Planning Authority

Date 13 April 2017
Our Ref H34BC
Your Ref Eastern Electrics Festival



Dear sir/Madam

Re - Application for Licence for Eastern Electrics Festival

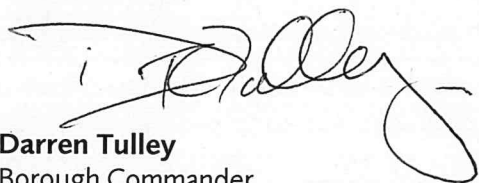
I recently received a copy of the Event and Fire Risk assessments for the above named event due to take place 5th August 2017. Having reviewed these documents, consulted with colleagues and partners and having visited the site location I would like the following points to be noted on behalf of the London Fire Brigade :-

- The access and egress to the site for emergency vehicles will be via single point off London Road alongside the South Thames College. It should be noted that the expected public attendance is pan London and would more than likely be arriving via local public transport links, namely Morden LUL. The evacuation and dispersal route of the public would be along the exact same access point as the arriving emergency vehicles. There appears to be insufficient detail within the risk assessment to cover this eventuality and thus reduce exposure and risk to the public.
- Secure marshalling points for multiple vehicles in the event of a larger scale incident need to be established and assessed. It is highly likely that the main car park used as the event access point would be established early on. This would potentially clash with members of the public being evacuated from the site.
- Mention of the London Fire Brigade Co-responding arrangements with the London Ambulance Service needs to be added and disseminated to control and marshalling staff. Any possible call to the LAS during the event of a cardiac or respiratory arrest incident would attract the attendance of the London Fire Brigade and onsite staff need to be aware to be able to direct in the most efficient manner.

It is my understanding that the access and egress arrangements for large numbers of the public were discussed at the recent Safety Advisory Group (SAG). It would be helpful to see consideration for this included within the documentation, namely alternative viable access for vehicles and the marshalling arrangements to stop oncoming vehicles being blocked in.

I hope for these points to be taken into consideration, please don't hesitate to contact me should you need any further assistance in this matter

Yours sincerely

A handwritten signature in black ink, appearing to read 'Darren Tulley', with a large, stylized flourish at the end.

Darren Tulley
Borough Commander

Reply to Darren Tulley
Direct T 0208 555 1200 ext 26021
E darren.tulley@london-fire.gov.uk

COMMUNITY AND HOUSING DEPARTMENT

Simon Williams - Director

To: Licensing Department
London Borough of Merton
Merton Civic Centre
London Road
Morden SM4 5DX

Public Health
London Borough of Merton
Merton Civic Centre
London Road
Morden SM4 5DX

Direct Line: 020 8545 4833

Date: 13th April 2017

Re: Application for a Time Limited Licence to be granted under the Licensing Act 2003 – We Are The Fair Ltd

Application ref	WK/201613562
Applicant	We Are The Fair Ltd
Premises address	Morden Park Open Space, London Road, Morden
Ward	Morden Park Ward
Summary of the application	One day house and techno music festival in Morden park with a capacity of 19,999 people. <u>Proposed hours premises are open to the public:</u> Saturday 5 th August 11:00-23:00 <u>Proposed hours for the supply of alcohol:</u> Saturday 5 th August 11:00-22:30

As a responsible authority under 2012 amendment to the Licensing Act 2003, the Director of Public Health for Merton wishes to make representation to the application on the following licensing objectives:

- 1. The prevention of crime and disorder**
- 2. The prevention of public nuisance**
- 3. Public safety**

Tackling alcohol misuse is central to achieving the outcomes in Merton's Health and Wellbeing Strategy: giving every child a healthy start in life, supporting people to improve their health, improving wellbeing, resilience and connectedness, and reducing the gap in life expectancy between the east and west of the borough. We want to create an environment and a culture in the borough that prevents problem drinking from starting and provides early help for people who are struggling. One of the ways we will be doing this is ensuring health and wellbeing considerations are presented for consideration in licensing decisions, in order to tackle alcohol-related crime and anti-social behaviour, ensure public safety and prevent harm to children.

The Merton Joint Strategic Needs Assessment (JSNA) chapter on alcohol sets out a summary of the available evidence on alcohol-related behaviours and consequences, as background to the importance of tackling alcohol effectively in the borough: <http://www.merton.gov.uk/health-social-care/publichealth/jsna/lifestyle-risk-factors/adults-substance-misuse/alcohol-jsna.htm>

1. The prevention of crime and disorder

Those under the influence of alcohol are more likely to commit crimes and engage in anti-social behaviour. They are also more likely to be the victim of crimes such as common assault and robbery. Nationally around 50% of violent crime and 30% of domestic violence is alcohol-related.

National and international scientific evidence shows the following:

1. Overall, more alcohol is consumed when it is easily available.¹
2. An increase in alcohol sales is strongly linked to an increase in drinking-related damage, for instance injuries and assaults.²
3. Harmful use of alcohol is a major contributor to violence: alcohol use commonly precedes aggressive behaviour, and harmful drinking is associated with being both a perpetrator and a victim of violence³

Additionally, research shows a large proportion of festival attendees use illicit drugs. A survey completed in Australia found 46% had used illicit drugs (principally cannabis) in the past month, a significantly higher proportion than among respondents to the 2004 National Drug Strategy Household Survey (18%). Of note, the study found participants who favoured dance/house or rap music were more likely to have used illicit drugs recently than the remainder of the sample⁴.

The Crime Survey for England and Wales found that in the year ending 2016 in 19% of violent incidents the victim believed the offender(s) to be under the influence of drugs⁵.

Whilst the cashless system has many merits in reducing theft, we have concerns that attendees will find it easier to settle any remaining balance by purchasing further drinks at the bars due to the non-automated refund system currently in place.

Due to the significant proportion of drug and alcohol use likely to occur at the festival, we have significant concerns on the consequent crime and disorder that will descend on the area. Steps taken by the event organisers to mitigate this include a 3 point search and a suggested no-re-entry policy, although the extent to which this is conducted on the day is key to its success. We advise there are further steps which can be taken to promote this licensing objective.

2. The prevention of public nuisance

The event will be covering a large area of Morden Park Open Space and we were informed at the Safety Advisory Group⁶ that the festival will require 10 days of construction preceding the event date, and a further day for the breakdown of the structures constructed after the event. This will disrupt local residents usage of the area and have an impact on residents living near the site.

On the day of the event, there will be noise and visual disturbance to local residents. Of note, weddings occurring at Morden Hall have also expressed distress at having the event so close to the registry office. Whilst some steps for noise and visual mitigation have been taken, the applicant did not provide sufficient such concerns must continue to be considered in all planning for the event.

Additionally, the license application states the 'hours premises are open to public are 11.00-23.00', although the organisers evacuation plan extends until 24.00. The evacuation plan for attendees after the

¹ Alcohol Concern UK (2012) Response to The Government's Alcohol Strategy (March 2012)

² Popova et al 2009, Hours and days of sale and density of alcohol outlets: impacts on alcohol consumption and damage: a systematic review. Alcohol & Alcoholism Vol. 44, No. 5, pp. 500-516

³ WHO 2009 Preventing violence by reducing the availability and harmful use of alcohol

⁴ Lim et al, 2008. A cross-sectional survey of young people attending a music festival: associations between drug use and musical preference. Drug and Alcohol Review 27 (4), 1465-3362.

⁵ Home Office Statistics. Drug Misuse: Findings from the 2015/16 Crime Survey for England. s.l.: National Statistics, 2015-16. Second Edition.

⁶ The Safety Advisory Group was held at the Merton Civic Centre on 04/04/201 and attended by Public Health.

event conclusion is vital to limiting the extent of public nuisance. Concerns regarding noise, litter, and antisocial behaviour disturbing local residents as attendees gradually make their way home can be mitigated with thorough planning. In particular, if there are still public onsite after 23.00 this raises serious concern about the timing of their journey home and the impact on local residents.

Furthermore, the dispersal of attendees to local areas raises concerns of capacity of the borough in accommodating 20,000 people following the event, either via the transport links to onwards destinations, or to premises in the borough. The applicant does not provide sufficient detail on how they intend to ensure an adequate evacuation of the attendees within keeping of the licensing objective to prevent public nuisance.

3. Public safety

Firstly, the safety advisory group meeting highlighted concerns regarding the single site entrance which will be utilised by attendees, suppliers, and emergency services. In an emergency this limits vehicle entry and exit access to the site and is an area of high risk. Whilst table top exercises will enable us to fully identify the risk, the lack of alternative entrances remains unmodifiable.

Secondly, the license application reports an Alcohol Management Plan will be made available to authorities, and due to the likelihood of intoxicated individuals requiring extra support, we feel there should be sufficient time period between the plan being made available and suggested changes incorporated before the event. A key point to include in the plan would be an alcohol recovery area (not currently on the site map) in addition to, and separate to the medical provision area. This would ensure appropriate triage of medical provisions and personal, but also ensure the safety of vulnerable individuals.

Thirdly, the safety of attendees, who may be under the influence of drugs and alcohol, on their journey home must be considered and the nearby presence of a dual carriage way is an area of concern. Mitigating these risks with adequate marshaling and signage for attendees is key. We would like to stress that the applicant should have sufficient provisions to marshal attendees from the event site to the nearby transport links, ensuring they provide adequate crowd control at the transport link sites (e.g Merton Underground Station). Planning for those who have no means of returning home and are vulnerable will also need to be addressed in the Alcohol Management Plan.

Finally, attendees are likely to consume food and drink onsite. In the interest of health protection, caterers should have sufficient hygiene standards that will be maintained onsite to prevent an outbreak.

Conclusion

As a responsible authority it is our duty to ensure the licensing objectives are upheld and this event is safe and sociable with sufficient consideration for risk mitigation in its planning. After discussion with the other responsible authorities, and having attended the Safety Advisory Group we feel that although the applicant has provided a detailed application, the risks outlined above are insufficiently mitigated in part due to the physical constraints of the site, but also due to the limited time frame remaining to discuss and agree the alcohol management plan (among others they have suggested but not yet published).

Therefore we would recommend that the license be rejected on this occasion.

If the committee is minded to approve the application, based on the information provided, we would recommend that the following conditions are applied to the licence (phrases with bold are adapted from the applications current wording):

1. "All **persons entering** the event **to include all staff, attendees, artists, suppliers, and caterers** will be subject to search on entry."
2. Electronic scanning ID equipment will be utilised in addition to visual confirmation to check ID for all attendees.

3. A strict no re-entry policy for attendees to the event which is adequately sign posted at the entrance will be enforced.
4. An amenity bin will be present at the site entrance to allow visitors to voluntarily dispose of drugs before entry.
5. For suppliers and caterers who need to leave the site during the opening hours of the event there will be a thorough search of all personal and equipment or supplies brought into the festival.
6. The event organisers will provide marshals at the event exit, along the dual carriageway, along the route to the nearest transport links, and adequately crowd control at the transport link.
7. A staffed alcohol recovery area will be available in addition to the medical premises onsite.
8. A transport plan for intoxicated individuals who are vulnerable will be included within the Alcohol Management Plan.
9. "An Alcohol Management Plan will be drawn up and agreed with the authorities at a **minimum of six weeks before the event.**"
10. "The Event Management Plan will be signed off by the Safety Advisory Group at a **minimum of six weeks before the event.**"
11. Licensable Activities will cease at 22:00hrs to allow sufficient time for the attendees to evacuate the site which should closed to the public by 23.00
12. All catering premises employed onsite will have a Hygiene Rating of 3 or above.
13. "Noisy construction works audible beyond the site boundary shall only be undertaken between the hours of 08:00 – **18:00hrs** Monday to Saturday and 08:00 – 18:00hrs on Sunday."
14. "A noise "hot line" number will also be included on the **local residence notification letter** to allow residents to contact an event representative should they need to make a complaint."
15. Intoxicated individuals attempting to place further orders at any onsite bar will be escorted off the premises site.
16. All remaining credit on the cashless system will be automatically refunded to the attendee.
17. To have health promotion material available and prominently on display such as Drinkaware and FRANK.

We believe that these conditions are reasonable and proportionate in order to promote and maintain Merton's safe and sociable approach to licensing.

Yours sincerely,

Dr Aalaa Jawad
Public Health Speciality Registrar

On Behalf of Dr Dagmar Zeunar
Director of Public Health

ENVIRONMENT AND REGENERATION DEPARTMENT

Chris Lee - Director



The Licensing Officer
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Licensing Team
14th Floor Civic Centre
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Licensing Section
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Direct Line: 020 8545 3798
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Email: licensing@merton.gov.uk

My Ref :
Please Ask For: Barry Croft
Your Ref:

Date: 14 April 2017

Dear Sirs,

**We Are the Fair Morden Park London Road Morden London SM4 5QU –
New Time Limited Premises Licence Application No. WK/201613562**

Licensing Act 2003

On behalf of the Licensing Authority, as a Responsible Authority under the Licensing Act 2003, I write to object to the application for a time limited premises licence, which seeks to authorises licensable activities at an open air event to take place at **Morden Park, London Road, Morden, London SM4 5QU** on the **5 August 2017**. The anticipated attendance/capacity of this event is expected to be 20,000 people. The basis of this objection is made on the ground of the Prevention of Crime and Disorder and the Prevention of Public Nuisance objectives.

The application submitted seeks the following:

Supply by Retail of Alcohol (on the premises only)
Saturday 5 August 2017 from 11:00 to 22:30 hours.

Live Music (indoors and outdoors)
Saturday 5 August 2017 from 11:00 to 23:00 hours.

Recorded Music (indoors and outdoors)
Saturday 5 August 2017 from 11:00 to 23:00 hours.

Performance of Dance (indoors and outdoors)
Saturday 5 August 2017 from 11:00 to 23:00 hours.

**Anything Simliar to Music and Dancing (indoors and outdoors)
Saturday 5 August 2017 from 11:00 to 23:00 hours.**

**Films (indoors and outdoors)
Saturday 5 August 2017 from 11:00 to 23:00 hours.**

**Hours the Premises are Open to the Public
Saturday 5 August 2017 from 11:00 to 23:00 hours.**

The Licensing Authority has concerns with this application, in particular the proposed hours of operation for licensable activities, the proposed anticipated attendance of 20,000 people and the lack time allowed in the submitted application for in the safe and managed dispersal of those attending the event following the end of licensable activities.

Having considered the points offered and addressed in the applicants operating schedule, which forms part of their application for the time limited premises licence, the Licensing Authority asks for the following conditions to be applied, should the Licensing Sub-Committee be minded to grant this application:

Additional conditions as requested by the Licensing Authority and not offered as part of the applicants operating schedule.

1. All licensable activities (sale by retail of alcohol and regulated entertainment) shall finish at 22:00 hours.
2. The event site shall be closed and clear of patrons/ member of the public by 23:00 hours.
3. The capacity for the event shall not exceed 10,000 persons.
4. An Event Safety Management Plan shall be submitted for the approval of the London Borough of Merton's Safety Advisory Group no later than six weeks prior to the date of the event.
5. An Alcohol Management Plan shall be submitted for the approval of the London Borough of Merton's Safety Advisory Group no later than six weeks prior to the date of the event.
6. A Traffic Management Plan shall be submitted for the approval of the London Borough of Merton's Safety Advisory Group no later than six weeks prior to the date of the event.
7. Electronic identifaction scanning equipment shall be used to check the proof of identity of all persons attending the event.

Conditions taken and offered as part of the applicants operating schedule:

The applicant has offered a substantual number of conditions as part of the operating schedule to address the four licensing objectives. These proposed conditions are set out in the attached document, which forms part of the Licensing Authorities representation. Some of these proposed conditions are

in part repetitive and should be addressed in the event safety plan, the event fire safety risk assessment, the event alcohol management plan and the event traffic management plan. If the event organiser and applicant were to include a number of these proposed conditions in their various event safety documents, it is suggested that these conditions should not be repeated as part of the conditions of licence, if the Licensing Sub-Committee were minded to grant the application.

The Licensing Authority reserves the right to submit further supporting evidence in connection with this representation, and to assist in oral evidence to be given at any Licensing Sub-Committee hearing organised to determine this variation application.

Yours faithfully,

Barry Croft

Barry Croft

Licensing Manager

Licensing Team

Part of the Regulatory Services Partnership serving the

London Borough of Merton and the London Borough of Richmond upon Thames.

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Dear Team

I am writing as a responsible authority under the Licensing Act, I write to make representations to the application for a time limited premises licence, which seeks to authorise licensable activities at an open air event to take place at **Morden Park, London Road, Morden, London SM4 5QU** on the **5 August 2017**.

The basis of this representation is made on the ground of the Prevention of Public Nuisance objectives.

The applicant has offered a number of conditions to control and minimise noise; whilst these are generally acceptable, the Pollution Team would ask Committee to consider the following amendments relating to the conditions relating to the Prevention of Public Nuisance.

Condition 1 amended to read:

- All licensable activities (including regulated entertainment) shall finish at 22:00 hours.

Condition 2 amended to read:

- A qualified and suitably experienced Noise Management Consultancy will be appointed to produce a Noise Management Plan for the event. This Noise Management Plan will be submitted 6 weeks prior to the event for approval by the councils Pollution Team and include; target noise levels at agreed receptor points, noise mitigation and control measures for the event, during event monitoring arrangements, a process for dealing with complaints and compliance arrangements to ensure target noise levels are adhered to.

Condition 5 amended to:

- Noisy activities associated with the event will be carried out within the councils standard code of practice for Construction sites.

Kindest regards

Jason Andrews

EH Pollution Manager

Regulatory Services Partnership

London Boroughs of Merton and Richmond upon Thames

Civic Centre, London Road, Morden SM4 5DX

Tel. 0208 5453859

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Eastern Electrics Festival 5 August 2017 – Conditions taken from the applicants operating schedule.

General – All four licensing objectives.

1. Entry to the event for members of the public shall be by pre-paid ticket and open to persons of eighteen years of age and over.
2. The event organiser and premises licence holder shall operate a 'No ID, No Entry' policy.
3. The event organiser and premises licence holder shall only accept the following forms of identification:
 - UK photo Driving Licence;
 - a valid Passport; or
 - Prove-It cards bearing the PASS hologram.
4. Signage shall be displayed in a prominent location at the main entrance informing attendees of the event organiser and premises licence holder's policy on the ID entry policy.
5. Suitable and sufficient numbers of SIA registered security staff and stewards shall be employed and present on site, when open to the public and operating under the authorisation of this premises licence. The number of SIA registered security staff and stewards shall be determined by an event risk assessment, which shall document possible risks and possible control measures. All SIA registered security staff shall be dressed in conspicuous high visibility clothing to ensure ease of identification.
6. A Challenge 25 Policy shall be in operation at all bars. Clear signage shall be present at all points of sale informing customers of this policy.
7. Suitable and sufficient numbers of SIA registered security staff and bar staff shall be employed to monitor alcohol consumption at all of the bars on the site covered by this premises licence to prevent excessive consumption of alcohol and drunkenness.
8. The Premises Licence Holder (PLH) shall ensure that each bar or outlet serving alcohol shall keep a written record of all staff employed who are authorised to sell alcohol. This register shall be kept at the premises and made available upon request to Police and Local Authority Licensing Officers.
9. The premises licence holder and event organiser shall ensure that each bar or outlet keeps a written incident log. Each log shall be made available upon request to Police and Local Authority Licensing Officers upon request.
10. The premises licence holder and event organiser shall ensure that each bar or outlet keeps a written record of refused sales. This record shall be made

available upon request to Police and Local Authority Licensing Officers upon request.

11. An event and site specific Event Management Plan/ risk assessment shall be developed and shared with the Licensing Authority, local Metropolitan Police Licensing Officer and Safety Advisory Group.
12. The Event Management Plan shall remain a “living” document that outlines the management structure, roles and responsibilities, organisation, control, monitoring and review mechanisms as identified by the event specific Risk Assessment.
13. The Event Management Plan shall be signed off by the Safety Advisory Group in advance of the event.
14. The co-ordination and implementation of all safety procedures shall be the duty of a named event SAFETY OFFICER (who shall be a competent person working in the field of health and safety) who is conversant with health and safety law, regulations and approved codes of practice.
15. The premises licence holder, event organiser, HEAD OF SECURITY and SAFETY OFFICER shall make themselves fully conversant with the guidance set out in the current Health and Safety Commission "EVENT SAFETY GUIDE ". hsg 195.
16. The premises licence holder and event organiser shall take all reasonable steps to ensure that people with disabilities are catered for and will assist with access and facility requirements.
17. To ensure security and integrity of the site, a level of search as pre-agreed with the relevant authorities prior to the event shall be instigated.
18. Pedestrian flow rates and queues shall be monitored throughout ingress to establish attendance numbers while the event is open to the public and this premises licence is authorising licensable activities.
19. The premises licence holder and event organisers shall have a means of counting in the people entering the event site to ensure that they are able to provide, on request, the number of people on site at any point in time to authorised officers.
20. Locked amnesty bins shall be provided for the disposal of alcohol and other waste.
21. SIA registered security staff and stewards employed by the event organiser and the premises licence holder shall not permit illegal substances (whether known or unknown) into the venue. Any illegal substances shall will be confiscated where possible and passed to the Metropolitan Police for safe and controlled disposal after the event closes.

22. SIA registered security staff and stewards shall look out for signs of illegal substance use or illegal substance dealing throughout the event site. The HEAD OF SECURITY and the event management shall be informed through the Event Control.
23. Information about potential delays or interruptions will be relayed to the attendees as soon as they are known and it is possible to do so.
24. A Two-way radio system shall be used on site for communication between staff, event organisers, security, the production team and Event Control. Each department will have their own radio channel for undisturbed communications. Event Control will hold one radio per channel so as to be aware of any incidents as they occur. All Departmental supervisors will be briefed that all emergencies requiring medical, fire or security response should be radio'd in to Event Control who will then set all Emergency Procedures into action.

The prevention of crime and disorder.

1. A reputable and experienced SIA-accredited security and stewarding company shall be appointed to ensure public safety and to prevent crime and disorder.
2. A specific Crowd Management Plan shall be drawn up and implemented. The Crowd Management Plan shall be signed off by the Safety Advisory Group in advance of the event.
3. The Event Organiser and premises licence holder shall consult with the Local Police Authority from the early stages of event planning to ensure a robust and compliant plan is produced that promotes the four licensing objectives from a police perspective and utilises the local police knowledge of the event area.
4. All attendees to the event will be subject to search. The search will operate a 3 stage process: Passive Drug Detection Dog, Wand Metal Detector, Visual and Physical Search (hands on).
5. Searches shall only be carried out by SIA Registered staff of the same sex.
6. Passive Drug Detection Dogs shall carry out a sweep of the event site following completion of the event build up but prior to the event opening to the public.
7. The catering, merchandise stalls and customer lockers shall be searched prior to the event opening to the public.
8. A Drug Policy shall be drawn up and agreed with Police prior to implementation. This will include NPS (New Psychoactive Substances) and No2/Nox/Nos.

9. Any weapons seized shall be confiscated and the Police will be notified immediately. Where possible, the culprit will be detained until Police arrive.
10. Entry to the event shall be refused to any person who is intoxicated or under the influence of drugs.
11. SIA Registered staff shall display their SIA badges at all times while conducting searches.
12. A written register of all security staff employed at the event shall be kept on site.
13. The register will contain the names, DOB, address and SIA badge number of each member of security staff. The register will be made available to Police and Local Authority Licensing Officers on request.
14. An Alcohol Management Plan shall be drawn up, agreed with the authorities and implemented by the DPS.
15. Alcohol sales will be approved by the Designated Premises Supervisor.
16. Attendees to the event shall not be permitted to leave the event with any drinks.
17. All alcohol consumption shall be monitored by bar staff and SIA security staff.
18. The Personal licence Holder (PLH) shall ensure that nobody under the age of eighteen years of age is employed to sell alcohol.
19. The Designated Premises Supervisor (DPS) shall ensure that all staff are instructed about the acceptable forms of identification (ID) for proof of age and are fully aware of the Challenge 25 scheme.
20. The Designated Premises Supervisor (DPS) shall close any third party structure serving alcohol if required due to any serious breach of the licensing objectives or if so requested by any licensing official.
21. Each bar on site shall have a dedicated bar manager or supervisor and team who shall be conversant with the requirements and responsibilities for the sale of alcohol and shall be given written designation of their responsibilities.
22. The dedicated bar manager or supervisor for each bar shall directly instruct, monitor and support their staff in ensuring the requirements of the Licensing Act 2003 are adhered to at all times.
23. The dedicated bar managers shall brief all their staff before each event. A written record of this briefing shall be kept on site.

24. All drinks shall be sold in either PET containers or decanted into polycarbonate vessels. No glass shall be permitted into the public festival arena. Glass bottles shall be retained behind bars for disposal.
25. When a crime or other incident requiring police attendance is reported to or discovered by a security operative, they shall obtain as much detail as possible with particular importance being placed on identifying victims, suspects, witnesses and scenes of crime.
26. Senior members of the Event Management Team shall have attended both Project Griffin and Project Argus courses prior to the event taking place (April 2017).

Public safety.

1. The event site shall accord with Fire Safety measures.
2. Security and stewards shall ensure that emergency vehicle access to the site is maintained at all times.
3. Security and stewards shall also ensure that emergency exits from the site are kept clear at all times.
4. Security and stewards shall be on duty from the beginning of the site build until the completion of the site breakdown (24hr per day). Numbers and positions will be agreed with members of the Safety Advisory Group.
5. An event and site specific Event Management Plan shall be developed and shared with the Licensing Authority and Safety Advisory Group. The Event Management Plan shall be a “living” document that outlines the management structure, roles and responsibilities, organisation control, monitoring and review mechanisms as identified by the event specific Risk Assessment.
6. The SAFETY OFFICER shall conduct a site inspection prior to opening of the event.
7. A Traffic Management plan shall be developed and agreed with Highways and other members of the Safety Advisory Group. This plan shall be signed off by the SAG in advance of the event.
8. The Traffic Management plan shall contain details around vehicular and pedestrian ingress and egress and will address areas such as parking, taxi drop off/collection, road crossings, PATO marshals, flow rates and the like.
9. The SAFETY OFFICER shall have absolute power of veto where they are not satisfied with any measures proposed to ensure public safety.
10. No drinks promotions i.e. 2 for the price of one shall be offered.

11. All bars shall be fitted with fire extinguishers, employees are only to operate the extinguisher if they consider that it is safe to do so and have been trained.
12. No flammable materials shall be stored in the bars.
13. The premises licence holder and the event organiser shall carry out a suitable and sufficient risk assessment as well as use the Health and Safety Executive (HSE) "purple guide" on outdoor events to determine the level of first aid provision for the event, such that there is no undue demand on National Health Service resources.
14. The premises licence holder and event organiser shall have in place suitable and sufficient first aid provisions available from build up to breakdown of the site.
15. It shall be the duty of the premises licence holder and the event organiser to ensure that all those providing medical care on site are registered with their respective professional bodies and or organisation and that this registration is current for the duration of their presence at the event site.
16. Medical response teams shall patrol the event site and respond to incidents reported via Event Control.
17. Tented structure(s) shall be provided for the treatment of visitors to the event, these shall also be provided with suitable lighting, drinking water, tables and chairs. It must be such that privacy and decency can be guaranteed whilst attending to the patient.
18. A record shall be made and kept of each visitor to the first aid tent and anybody that receives first aid on site. These records shall be retained by the premises licence holder and the event organiser for at least 7 years.
19. It shall be the responsibility of the premises licence holder and the event organiser to ensure that all such incidents that is classified as reportable under RIDDOR 2013 are duly reported to the HSE within the reporting time stipulated in the regulations.
20. All medical provision planning shall take into consideration the likelihood of a major incident and shall delegate powers to the statutory identified body for such major incident e.g. the Police and the London Ambulance Service.
21. RVP's shall be agreed with the first aid providers and identified on any site plan(s) before the event. Should these change in any way or form, the facts should be made known to the first aid providers, HEAD OF SECURITY, SAFETY OFFICER and the plan(s) amended accordingly.
22. Stage/Tents/Temporary Demountable Structures - All built structures shall have a completion certificate issued by a competent person from the supplying company and provided to the SAFETY OFFICER. All tents shall be supplied with the appropriate fire retardant certificate.

23. There shall be sufficient separation between structures to prevent fire spread.
24. All items of plant and machinery are to be parked in a secure area when not in use with regular patrols by security staff.
25. All EMERGENCY EXITS, TOILETS AND FIRST AID POSTS shall be clearly indicated, such that it is visible from all parts of the licensed area.
26. Pit Barriers - these shall have a rating of at least 5kN/M2 and shall be used in areas of high crowd density such as front of stage, and around structures in close proximity to the stage.
27. All temporary electrical supplies, including all generators, distribution cabling and end connection for the arena shall be installed by specialised contractors in accordance to BS7909, fitted with RCD or RCBO protection where necessary and suitably earthed in accordance with the site plan and power specifications.
28. No petrol generator shall be used or allowed on site.
29. All electrical contractors working on site shall ensure that all works undertaken are in accordance with BS7671:2008 and the Electricity at Work Regulations 1989.
30. All portable electrical equipment and temporary installations associated with all work shall be protected by a Residual Current Device (RCD) and suitably earthed.
31. All temporary electrical works shall have an appropriate electrical sign off certificate issued at the time of works to the SAFETY OFFICER and be available for inspection if required by authorised officers.
32. The SAFETY OFFICER and SITE MANAGER shall ensure that adequate and appropriate measures are taken to guard against live and overhead cables and services laid underground.
33. In the unlikely event that the show has to stop, which may be temporary whilst a problem is resolved or the first step in an evacuation of the site either due to crowd related issues, or structural collapse, off site events, extreme weather conditions or at the direction of the Metropolitan Police, Fire Brigade or the EVENT DIRECTOR, SAFETY OFFICER or EVENT CONTROL the premises licence holder and event organiser shall ensure procedures are in place that are familiar to all key role players and rehearsed such that all concerned know what their role is in any scenario and that the plans can be effected immediately.
34. There must be a clear framework of information flow procedure to enable the right people to receive the correct information.

35. In the event of an emergency the PA system will be used to broadcast announcements. In the event of either the PA system or the power supply failing, there will be loud hailers available on each stage.
36. The wording for the show stop and the procedure must be agreed with the police and fire brigade before the event.
37. EVENT CONTROL ROOM - This area shall be provided with key documentation e.g. current site plans, key contact details, alerting cascades, A&E telephone numbers for the 2 designated hospitals, message pads, log sheets, suitable and adequate means of communication including both mobile phone and radio.
38. The contact details of all key players shall be provided to all authorised council workers at least two weeks before the event.
39. The local authority shall be informed of the intended use of pyrotechnics in advance. This shall be in form of written notification and should contain details of quantity, effect type, drawing or set plans showing the positions of each effect.
40. The company providing the display shall also complete a risk assessment complete the HSG123 and notify the Civil Aviation Authority (proof of this required).
41. A demonstration may be requested for any unfamiliar effects or if there are any concerns.
42. All concession caterers shall be provided with suitable portable fire-fighting equipment, suitable hand washing facilities and sanitary facilities for staff.
43. A supply of drinking water shall be available at all times whilst the venue is open to the public.
44. No glass shall be allowed within the public licensed area, glass shall not be sold at any concession outlet or bar. Any trader found selling glass containers shall be asked to remove them from sale or face closure.
45. All grey waste water toilet effluent shall be the responsibility of the event organiser and arrangement shall be sought to ensure the correct transfer and disposal away from the site.
46. All bars shall be provided with sufficient lighting, and portable fire-fighting equipment, as well as sanitary and hand washing facilities for staff.
47. The event site shall be cleared of all vehicles at least 30 minutes before the public are allowed on site and 30 minutes after the site is cleared of all visitors.

48. Should it become absolutely necessary for a vehicle to move or be moved either for emergency or serious public health hazards, the SAFETY OFFICER shall liaise with parks officers and the vehicle shall be escorted at all times on to, or off the site and going at speed of not more than 5 mph.
49. LPG cylinders - These shall only be used by the concessions and managed on a basis of one cylinder in use per appliance plus one spare. All other cylinders shall be stored in agreed cylinder store at strategic points on site. The SAFETY OFFICER shall ensure that the stores are clearly marked on the site plans in the Event Control Room and that they are monitored at all times for correct use. The store shall be clearly signed with flammable gas and no smoking signs. Suitable and sufficient portable fire-fighting equipment shall be sited nearby.
50. All gas installations shall have current Gas Safe compliance certificates copies of which shall be provided to the SAFETY OFFICER and shall be produced on request by authorised officers.
51. There shall be adequate fire separation between units of approximately 2.5m.
52. Regular patrols by security are to be undertaken to ensure that all emergency exits and escape routes are kept free of obstructions.
53. Routes for fire appliances shall have a road width of not less than 3.7m clear and at gates of not less than 3.1m and clear height of not less than 3.7m.
54. The appropriate type and number of portable fire-fighting equipment shall be provided throughout the site. Locations and numbers will be specified in the Event Management Plan.
55. Suitable and sufficient lighting shall be provided to the event site especially as it is getting dark such that all health and safety information and notice signage are be easily seen and read and at the close of the event to enable visitors to leave the site safely.
56. The premises licence holder and event organiser shall have in place an arrangement (contract) with a reputable waste management company to manage the event site for the duration of the event.
57. The premises licence holder and event organiser shall ensure that sufficient, suitable and adequate purpose built refuse receptacles are provided to the site to facilitate the cleaning of the site.
58. The premises licence holder and event organiser shall ensure that cleaning teams are deployed where necessary, prior to, during and after the event, both within the event site, the wider Park and in neighbouring streets and roads.
59. The premises licence holder and event organiser is to ensure that all areas are left litter free and completed at the end of the event and after breakdown.

60. Placement of the bins in their designated positions for the duration of the event will be completed by the day before the commencement of the event.
61. The premises licence holder and event organiser shall ensure that waste management operatives litter pick and remove all waste as infrastructures are removed and ensure that all waste equipment, are removed from site and handed back to the council.
62. All food catering concessions are required to provide the following documentation before being granted permission to trade at the Event: Gas Safe Certificates, Insurances, RA/MS, Electrical Inspection Reports, PAT Certificates, Staff Training Records, COSHH Records, SFBB/HACCP Records
63. All Food caterers are required to display notices which outline allergen information about their menu.

The prevention of public nuisance

1. The proposed live and recorded music will only operate between the hours of 11:00 – 23:00 (Saturday).
2. A qualified and suitably experienced Noise Management Consultancy will be appointed to produce a Noise Management Plan and provide representatives on site during the live hours of the event.
3. The Noise Management Plan will be developed in advance with Local Environmental Health Noise Pollution Officers and target dB levels for offsite receptor points will be agreed.
4. The Premises Licence Holder shall employ a minimum of 2 noise consultants to control all amplified music within the event. The consultants must contact the Noise Department prior to the event to agree an acceptable level for the duration of the event.
5. Noisy construction works audible beyond the site boundary shall only be undertaken between the hours of 08:00 – 20:00hrs Monday to Saturday and 08:00 – 18:00hrs on Sunday.
6. All site deliveries and collections shall be undertaken with due care, attention and diligently to minimise disturbance to residents and noise sensitive premises within the vicinity.
7. Devise and implement a robust dispersal policy to ensure that patrons leave the premises and vicinity as quietly and speedily as possible. Ensure that patrons are verbally advised by SIA/staff upon leaving to be mindful of the neighbouring residents so as not to disturb the peace.

8. Local residents will receive prior notification of the event including details of the event timings. The distribution radius for the notification letter will be agreed with the Local Authority and Ward Councillors.
9. A noise “hot line” number will also be included to allow residents to contact an event representative should they need to make a complaint. 10. The noise “hot line” number will also be displayed around the event perimeter during the event.
10. Attendees to the festival will be advised that there is no parking provision and will be directed to all local public transport links.
11. A Traffic Management plan will be developed and agreed with Highways and other members of the Safety Advisory Group.
12. Consideration will be given to the Event Schedule so as to mitigate the likelihood of all 19,999 participants dispersing the site at the same time. Some measures will include:
 - A Staggered closure of music arenas with sound systems starting to shut down a minimum of 60 minutes prior to the terminal hour.
 - Close down of bars and food traders 30 minutes prior to the terminal hour.
 - VMS Signage to direct audience members to the correct location for their onward travel.
13. Direct contact will be made with TFL to confirm transportation services across the Northern Line and with TOCS to confirm Southern Trains and Thameslink Trains on the event dates and reflect on the impact of the event on Morden Tube, Morden South, South Merton and St Helier stations.
14. Contact will be made with the Morden Tube, Morden South, South Merton and St Helier Station Managers to put a plan in place for the egress of the event, the plan for which will be contained within the Traffic Management Plan.
15. Whilst a full Traffic Management Plan will be issued in advance of the event, consideration has been given to the local public parking situation and it has been concluded that there is no suitable space for public car parking. The Eastern Electrics audience as with many London based festivals do not typically drive to events, but the lack of available parking will be made public knowledge and all attendees will be encouraged through Social Media and Email updates that they should attend by public transportation.
16. Special consideration will be given to the local wildlife and ecology, which will be included in our Environment and Sustainability Plan. The importance of maintaining local wildlife and ecological standards will be communicated to staff and contractors working on site via the Site Rules (which will be agreed in advance with the Ecology Officer).

The protection of children from harm.

1. The event is a ticketed, 18+ music festival.
2. No person under the age of 18 will be permitted to enter the event site.
3. The event will operate a 'No ID, No Entry' Policy.
4. A Challenge 25 policy will be in force at all festival bars.
5. There will be no adult or other unsuitable activity taking place during the festival that would be visible to children passing the event.
6. A Lost Child and vulnerable person procedure will be in place and will be detailed in the Event Safety Management Plan. This will outline action to be taken in the event that under 18's attempt to gain entry to the event or are